



**DESIGN COMMISSION  
MONDAY, AUGUST 24, 2015 6:00 PM  
AUSTIN ENERGY TOWN LAKE CENTER FIRST FLOOR ASSEMBLY ROOM  
721 BARTON SPRINGS RD., AUSTIN, TEXAS 78704**

**Meeting Minutes**

Call to order by J. Rousselin at 6:19 pm.

Roll Call: A. Coleman not present

**1. CITIZEN COMMUNICATION: None**

**2. APPROVAL OF MINUTES (Discussion and Possible Action):**

- a. Discussion and possible action on the June 22, 2015 Design Commission meeting minutes. ([Kelsey Oelze](#), COA-PZD)

**No action taken by the Design Commission**

**3. NEW BUSINESS (Discussion and Possible Action):**

- a. Introduction of the Design Commission Staff
- b. Introduction of Design Commission members
- c. Briefing and discussion on the mission of the Design Commission, Bylaws, and logistical operations
- d. Briefing and discussion on the Project Submittal Sheet and project review process
- e. Discussion and possible action on Design Commission Officer roles and responsibilities and election of Commission Officers

**The motion to appoint E. Taniguchi as Chair, B. Whatley as Vice-Chair, and H. Walker as Secretary made by E. Taniguchi; Second by D. Carroll was approved on a vote of [6-0] [A. Coleman not present].**

- f. Discussion and possible action on Design Commission meeting dates for 2015

**No action taken by the Design Commission.**

- g. Discussion and possible action on appointment of Design Commission member to Downtown Commission

**The motion to recommend S. Franco as Downtown Commission member made by B. Luckens; Second by B. Whatley was approved on a vote of [6-0] [A. Coleman not present].**

- 4. OLD BUSINESS (Discussion and Possible Action): None**
- 5. COMMITTEE AND WORKING GROUP REPORTS (Discussion and Possible Action):**
  - a. Standing Committees Reports: **None**
  - b. Working Group Reports: **None**
  - c. Liaison Reports: **None**
  - d. Appointment of Committee/Working Group Members by Chair: **None**
- 6. STAFF BRIEFINGS: None**
- 7. FUTURE AGENDA ITEMS: None**
- 8. ANNOUNCEMENTS**
  - a. Chair Announcements: **None**
  - b. Items from Commission Members: **None**
  - c. Items from City Staff: **None**

**ADJOURNMENT by consensus at 8:45 pm.**